

STATE URBAN DEVELOPMENT AGENCY

"ইলগাস ভবন", এইচ-সি ব্লক, সেকটর-৩, বিধাননগর, কলকাতা ৭০০ ১০৬, পশ্চিমবঙ্গ।

"ILGUS BHAVAN", H-C Block, Sector-III, Bidhannagar, Kolkata 700 106, West Bengal.

SUDA-56/2014/2102 (117)

Dated :22/12/2014

From : Director, SUDA

To : 1. The Mayor/Chairperson/Administrator

..... Municipal Corporation/Municipality/N.A.A.

(excluding the ULBs falling under the District, Nadia)

2. The Joint Municipal Commissioner (D &G), Kolkata Municipal Corporation

3. The Executive Officer, Nabadiganta Industrial Township Authority

Sub: Comprehensive House to House Survey for identification of
Insanitary Latrines/ No Latrine facility in the Statutory Towns of West
Bengal – Training Programme for ULB Level Officials

Ref : Order No. SUDA-56/2014/1069 dated 17.12.2014

Sir,

In pursuance of our earlier communication under reference, the undersigned is directed to inform you that a Training Programme will be held with the ULB Level Officials (**Master Trainer Facilitator; MTF**) as per following programme schedule for Comprehensive House to House Survey for identification of In-sanitary Latrines/ No Latrine facility in the Statutory Towns of West Bengal.


Date	Time	Municipal Corporation/Municipality/ Notified Area Authority falling under the Districts of	Number of ULBs involved	Venue
06.01.2015 (Tuesday)	11:30 A.M. - 01:00 P.M.	Cooch Behar, Darjeeling, Jalpaiguri, Alipurduar, Uttar Dinajpur, Dakshin Dinajpur	Total – 21	Conference Hall of SUDA
06.01.2015 (Tuesday)	02:00 P.M. - 03:30 P.M.	Malda, Murshidabad, Birbhum	Total – 16	Conference Hall of ILGUS
06.01.2015 (Tuesday)	02:00 P.M. - 03:30 P.M.	Bardhaman, Bankura, Purulia, Howrah & Kolkata MC	Total – 21	Conference Hall of SUDA
07.01.2015 (Wednesday)	11:30 A.M. - 01:00 P.M.	West Midnapur & Hooghly	Total – 20	Conference Hall of SUDA
07.01.2015 (Wednesday)	02:00 P.M. - 03:30 P.M.	East Midnapur, South 24 Parganas	Total -12	Conference Hall of ILGUS
07.01.2015 (Wednesday)	02:00 P.M. - 03:30 P.M.	North 24 Parganas	Total – 28	Conference Hall of SUDA

Accordingly, you are hereby earnestly requested to kindly nominate the following officials (at most 3) as "Master Trainer Facilitator" (MTF) from your organisation to attend the said training as per the abovementioned schedule, who will in turn train the selected Enumerator/Supervisor for the Comprehensive House to House Survey. In this connection, it is also mentioned here that owing to space constraint in the Conference Hall, you are requested to depute **three officer** only from your organization.

1. Secretary OR Executive Officer
2. Sanitary Inspector OR Sanitary Assistant
3. Urban Planner OR Town Project Officer

A line of confirmation with name, designation and contact no. of the participant may be sent to Sri Sandip Gupta, Computer Programmer, SUDA [Mobile No : 9432104437; Fax No. (033) 2358-5800 ; Email :cp.suda@yahoo.co.in].

Yours faithfully,


Director, SUDA

SUDA-56/2014/ 2102/1 (17)

Dated :22/12/2014

Copy forwarded for favour of information :

- 1) Shri Bhupal Ch. Patra, WBCS(Exe)Special Secretary, Municipal Affairs Department, Govt. of West Bengal
- 2) Shri Amit Kumar Das, Chief Engineer, MED – with the request to nominate the Superintending Engineer of the different Circles to attend the training programme as per the attached schedule.
- 3) Financial Adviser, SUDA & Ex-officio Additional Director (Finance) Shri Partha Pratim Manna, Managing Director, WBSCST Development & Finance Corporation
- 4) Project Director, Change Management Unit
- 5) Shri Mitra Chatterjee, WBCS(Exe), OSD & Ex-Officio Deputy Secretary, MA Dept, GoWB
- 6) Joint Director, ILGUS with a request to render necessary support for booking of the Conference Hall of ILGUS for the proposed Meeting on 6th & 7th January, 2015, as approved by the Principal Secretary, MA Department
- 7) Administrative Officer, SUDA with a request to render necessary support for booking of the Conference Hall of SUDA for the proposed Meeting on 6th & 7th January, 2015, as approved by the Principal Secretary, MA Department
- 8) Shri Samir Kumar Mukherjee, Technical Adviser, SUDA
- 9) Shri Biswajit Das, TUO, SUDA
- 10) Finance Officer, SUDA & Ex-officio Joint Director (Finance)
- 11) Sr. P.S. to the Principal Secretary, Municipal Affairs Department, Govt. of West Bengal
- 12) P.S. to the Principal Secretary, Backward Classes Welfare Department, Govt. of West Bengal
- 13) Shri Shankar Banerjee, Head Clerk & Accountant, ILGUS
- 14) Shri Sandip Gupta, Computer Programmer, SUDA
- 15) Sri Rajpal Balmiki, State Convener, Safai Karmachari Andolan - with the request to nominate the suitable representative to attend the training programme as per the attached schedule.
- 16) Sri Subhra Das, State Convener, Maharshi Balmiki Seva Sangha - with the request to nominate the suitable representative to attend the training programme as per the attached schedule.


Director, SUDA