

PANIHATI MUNICIPALITY

B.T.ROAD, KOLKATA:-114

Phone : 25532909, FAX:25531487

Quotation Notice No.- PM/PH&S/QUOTATION/2019-20/4

DATE - 02.09.2019

NOTICE INVITING QUOTATION

Sealed Quotations are invited by the undersigned from the bonafide Supplier / Distributor / Dealer / Supplier to quote the rate for supplying of some File and Measurement Tape.

Terms & Conditions

1. Rate should be quoted in figure and words including all charges and taxes and door step delivery at Panihati Municipality including carrying cost.
2. Quotation paper along with the document / profile like Pan Card, Trade License (current year), GST No., latest P.T.P.C. etc. should be dropped at the box kept in the room of Executive Officer, Panihati Municipality.
3. GST will be applicable as per Govt. rules in force.
4. Lowest rate will be accepted.
5. This office reserves the right to accept or reject any or all the Quotations without assigning any reason.
6. The supplier will be liable to replace the consignment if damage occurs during transit or at the time of storage.
7. Proper Tax Invoice with bill to be submitted for claim.

Details of work:-

Sl. No.	Item	Quantity
1.	Arch File A4 (large size)	48 Nos.
2.	Arch File Legal (large size)	36 Nos.
3.	Cobra File	40 Nos.
4.	Flat File (Tape Bind)	20 Nos.
5.	Measurement Tape (100 ft. / 30 mtr.)	3 Nos.
6.	Pedometer	1 No.

Quotation Process Schedule:-

Sl. No.	Particulars	Date & Time
1.	Quotation Publishing Date	02.09.2019
2.	Quotation paper Submission Date	Upto 11.09.2019 within 2:00 p.m. Concern Authority- PH&S Department
3.	Quotation Opening Date	on or after 11.09.2019 after 3:00 p.m.



[Signature]
Sanitary Inspector
Panihati Municipality
Sanitary Inspector
Panihati Municipality

[Signature]
Secretary
Panihati Municipality
Secretary
Panihati Municipality

[Signature]
Finance Officer
Panihati Municipality
Finance Officer
Panihati Municipality

[Signature]
Executive Officer
Panihati Municipality
Executive Officer
Panihati Municipality