



# Panihati Municipality

Panihati, North 24 Parganas,

Pin no.- 700 114

Phone: 2553-2909/2563-4457

Fax : 2553-1487

Website- [www.panihatimunicipality.in](http://www.panihatimunicipality.in)

Email ID- [panihatimunicipality@yahoo.co.in](mailto:panihatimunicipality@yahoo.co.in)

Tender no. PM/IT005Tender/2017

Date – 18.05.2017

2<sup>nd</sup> Call

Ref. Tender No.- IT 001Tender/2017

Date – 03.05.2017

Sealed Tender in printed form, as specified, are invited by the **Chairman, Panihati Municipality** from reliable, resourceful and bonafide Agencies with sound technical capabilities having experience in similar type of work for **Supply and installation of Computer-Desktop, Printer and etc. in Panihati Municipality**. The Terms and conditions attached herewith.

Details description are given below –

SL No.	Description	Qty.	Tender Processing Fees (Rs.)	EMD (Rs.)	Total Cost (Rs.) Inclusive all taxes
1.	Supply and installation of Computer-Desktop for several Deptt. (Specification – Copy attached)	12 nos.	10,000/-	2%	
2.	Supply and installation of Printer Laserjet 1020 Plus B/W for several Deptt. (Specification – Copy attached)	05 nos.			
3.	Supply and installation of Monitor LED (Specification – Copy attached)	04 nos.			
4.	Supply and installation of Keyboard (Specification – Copy attached)	05 nos.			
5.	Supply and installation of Mouse (Specification – Copy attached)	05 nos.			
6.	Supply and installation of Scanner A4 size (Specification – Copy attached)	03 nos.			
Total Rs.					

Last date and time of **deposit tender processing fees** is up to **1 p.m. on 23.05.2017**. Last date and time of submission of Tender is up to **1 p.m. on 25.05.2017** at this Municipal Office and the same will be **opened on 25.05.2017 at 3 p.m.**

Tender documents and other relevant particulars (if any) may be seen during the office hours at this office. The **Chairman, Panihati Municipality** reserves the right to accept and or to cancel any all quotation in full or in part without assigning any reason whatsoever acceptance of any Tender is subject to the approval of appropriate authority. No delayed Tender will be accepted.

  
Chairman/ Executive Officer  
Panihati Municipality

Copy to –

1. Notice Board, Panihati Municipality

Chairman/ Executive Officer  
Panihati Municipality



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Tender No.- IT 005Tender/2017

Date – 18.05.2017

So you are requested to sign on the agreement paper before getting the work order from this office. The term and condition are furnished below....

### Terms and Conditions

1. The Vendor shall attend breakdown call within 6 hours of call apart from periodical visit and the major problems of any type work for Supply and installation of the said items at Panihati Municipality.
2. Prior permission to be taken to deposit tender processing fees in Cash department, Panihati Municipality from concern department.
3. Provision on maintained service shall be confirmed by Vendor within Working Hours.
4. The Vendor shall be responsible for any defects that may develop and shall remedy such defects at their own cost. During the breakdown period he/she should give requisite supplement support so that the schedule work must not be disturbed.
5. Any dispute in interpretation terms and conditions shall be sorted out upon mutual consultation.
6. The 2% EMD money will be kept for 1(One) year till the end support and maintenance period by the Municipality.
7. The final decision will be taken by the Municipal Authority for resolving immediately.
8. Any type of software and Hardware problem has to be solved immediately.
9. 08% will be deducted from the bill on A/C of security deposit and the same will be refunded after getting necessary certificate from I.T. Coordinator, Panihati Municipality.
10. All the payment will be made after full satisfaction of the Municipal Authority & All taxes will be applicable as per Govt. Rule at the time of billing.
11. The agreement may be terminated at any stage without assigning any reasons thereof.
12. In case of non-compliance with any of the above 11 nos. points the Municipality will take necessary actions/steps against the vendor.

Signature of Vendor

Name of the Vendor with Address and Contact No.

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Chairman/ Executive Officer  
Panihati Municipality