



Panihati Municipality

Panihati, North 24 Parganas,

Pin no. - 700 114

Phone: 2553-2909/2563-4457

Fax : 2553-1487

Website- www.panihatimunicipality.in

Email ID- panihatimunicipality@yahoo.co.in

Qtn. No. - PM/IT/31/2019-20

Date: 03/01/2020

Sealed Tender in printed form, as specified, are invited by the Executive Officer, Panihati Municipality from reliable, resourceful and bonafide Agencies with sound technical capabilities having experience in similar type of Supply and installation of HP Printer (ALU), Desktop, Laptop at Panihati Municipality. The Terms and conditions attached herewith.

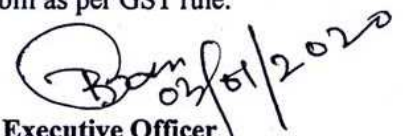
Details description are given below –

Sl. No.	Description	Qty.	Unit Rate (inclusive all taxes) (Rs.)	Total Cost (Inclusive all taxes)
1.	Supply and installation of HP Printer (ALU), at Panihati Municipality.	01 nos.		
2.	Supply and installation of Desktop at Panihati Municipality.	01 nos.		
3.	Supply and installation of Laptop at Panihati Municipality.	01 nos.		

**** Terms and condition is attached herewith.


Last date and time of submission of Quotation is up to 1 p.m. on 17.01.20 at this Municipal Office and the same will be opened on 17.01.20 at 3 p.m. Hard copy (Photocopy) with self attested Quotation Documents (i.e. – 1) PAN Card, 2) Current Trade License, 3) GST Enrollment no., 4) Current Professional Tax Payment Certificate (PTPC) have to be submitted.


Quotation Documents (i.e. – 1) PAN Card, 2) Current Trade License, 3) GST Enrollment no., 4) Latest Professional Tax Payment Certificate (PTPC) and other relevant particulars (if any) may be seen during the office hours at this office for L1 Agency. The Executive Officer, Panihati Municipality reserves the right to accept and or to cancel any all Quotation in full or in part without assigning any reason whatsoever acceptance of any Quotation is subject to the approval of appropriate authority. No delayed Quotation will be accepted after successful completion of the job the L1 Agency will have to submit tax invoice/bill as per GST rule.


Executive Officer
Panihati Municipality

Copy to –

1. Notice Board, Panihati Municipality
2. Website of Panihati Municipality (www.panihatimunicipality.in)


Executive Officer
Panihati Municipality


03/01/2020



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Terms and Conditions

1. The Vendor shall attend break down call for within 6 hours of call apart from periodical visit and the major problems of any type work for Supply and Installation of HP Printer (ALU), Desktop, Laptop at at Panihati Municipality.
2. Provision on maintained service shall be confirmed by Vendor within Working Hours.
3. The Vendor shall be responsible for any defects that may develop and shall remedy such defects at their own cost within OEM warranty period. During the breakdown period he/she should give requisite supplement support so that the schedule work must not be disturbed.
4. Any dispute in interpretation terms and conditions shall be sorted out upon mutual consultation.
5. The final decision will be taken by the Municipal Authority for resolving immediately.
6. Any type of software problem related to Anti- virus has to be solved immediately.
7. 0.8% will be deducted from the bill on A/C of security deposit and the same will be refunded after getting necessary certificate from I.T. Coordinator, Panihati Municipality.
8. All the payment will be made after full satisfaction of the Municipality Authority & all taxes will be applicable as per Govt. Rule at the time of billing.
9. The agreement may be terminated at any stage without assigning any reasons thereof
10. In case of non-compliance with any of the above 10 nos. points the Municipality will take necessary actions/steps against the vendor.

Signature of Vendor

Name of the Vendor with Address and Contact No.

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Bom 03/01/2020

Executive Officer
Panihati Municipality