



Panihati Municipality

P.O.- Panihati, P.S.- Khardah,
Dist.- North 24 Parganas, Kolkata -700114
Tel No.033 2553-2909 ; Fax 033 2358 5800

Website –www.panihatimunicipality.in; / E- mail: panihatimunicipality@yahoo.co.in

Memo No.:-e-Tender/PM/PWD/Asst. Eng/2017-18/

Date – 31.7.2017

Tender Reference No. :- PM/PWD/NIT-01(e)/17-18

Separate tenders are invited by the Chairman , Panihati Municipality on behalf of the Panihati Municipality for the works mentioned in the list given below, through electronic tendering (eTendering) from eligible and resourceful contractors having sufficient credential and financial capability for execution of works of similar nature. Intending bidders desirous of participating in the tender are to log on to the website www.panihatimunicipality.in (the web portal of the Panihati Municipality) and click on to the “eprocurement” link provided. They may also visit the website <https://wbtdenders.gov.in> for the tender. Bidders willing to take part in the process of e-Tendering are required to obtain Digital Signature Certificate (DSC) from any authorized Certifying Authority (CA) under CCA, Government of India (viz. NIC, nCode Solution, Safescrypt, e-Mudhra, TCS, MTNL, IDRBT). DSC is given as a USB e-Token. After obtaining the Class 2 or Class 3 Digital Signature Certificate (DSC) from the approved CA they are required to register the fact of possessing the Digital Signature Certificates through the registration system available in the website. Tenders are to be submitted online and intending bidders are to download the tender documents from the website stated above, directly with the help of the e-Token provided. This is the only mode of collection of tender documents. Details of submission procedure are given below under “General terms and conditions and information”. Last date & time of submission of bids online is **21.08.2017 up to 6 P.M.** The intending bidder must read the terms and conditions of the NIT carefully. He should particularly go through the eligibility criteria required and satisfy himself of the requirements for eligibility. He should only submit his bid if he considers himself eligible and he is in possession of all the documents required. All information posted on the website consisting of NIT and related documents, BOQ, Corrigendum etc. and Drawings, if any, shall form part of the tender document.

LIST OF WORKS

N.I.T No.**PM/PNHM/GCM/002/17-18**

Sl no	Name of Work	EMD and Tender Fee Payable to	Amount put to Tender (₹)	Earnest Money Deposit (2%)	Cost of Tender Paper (₹)	Time allowed for completion	Source of fund
1	2	3	4	5	6	7	8
01	Construction of Municipal Building (1 st Floor) over the Health Center at 1 No. D.B Nagar R.N Ave in Ward No-16 under Panihati Municipality	Chairman Panihati Municipality	1019241/-	20384/-	5000/- Cost of Tender Paper Tender Document & Cess	120 Days	MUNICIPAL FUND

A. Date & Time Schedule

Sl. No.	Particulars	Date and Time
A.	Uploading of Tender (Online Publishing Date)	31.07.2017 3.PM
B.	Documents download / start date (Online)	31.07.2017 3.PM
C.	Starting date for on-line Bid submission	31.07.2017 3.PM
D.	Clarification Start Date	31.07.2017 3.PM
E.	Clarification End Date	21.08.2017 6.PM
F.	Closing date for on-line Bid Submission	21.08.2017 6.PM
G.	Technical Bid opening	24.08.2017 1 PM
H.	Financial Bid opening	NOTIFY LATER
I.	Last date of submission Physical documents (only L-! Bidder submitted Hard Copy)	

C: LOCATION OF CRITICAL EVENTS

Bid Opening: Technical and Financial Bid Opening : Panihati Municipality
P.O.- Panihati, P.S.- Khardah
Pin- 700114

N.B: The eligibility of the Bidder will be ascertained on the basis of document submitted / uploaded & digitally signed in support of the minimum criterion as mentioned above. If any document submitted / uploaded by the Bidder is either manufacture or false the eligibility of Bidder will be out rightly rejected at any stage without prejudice and action will be taken as per stipulation of IT Rules in force.

All applicants must be uploaded following information & documents

1. Pan Card /Trade License /GST Enrolment certificate/P. Tax Challan & P Tax Payment certificate/It Return lust 3 years/3 Financial years Balance Sheet/Technical contract/Payment certificate Agency should have sufficient Credential (40% minimum of Tender Amount) of similar nature of work in a single credential Certificate with last 3 years

3. Technical Cover Documents :-

1. NIT
2. ESTIMATE
3. DRAWING
4. TENDER FORM
- 5 AFFIDEVITE

Financial Cover Documents :-

1. BOQ

Chairman
Panihati Municipality

FORM-1

APPLICATION FOR TENDER

(To be typed in company letter pad, scanned and uploaded)

To
The
Chairman
Panihati Municipality
B.T Road , Panihati
Kolkata- 700114,
North 24 Parganas, West Bengal

NIT No: -.....

Serial No applied for: -.....

Dear Sir,

Having examined the Statutory, Non statutory & NIT documents, I/we hereby like to state that I/we wilfully accept all your conditions and offer to execute the works as per NIT no and Serial no stated above. We also agree to remedy the defects after/during execution of the above work in conformity with the conditions of contract, specifications, bill of quantities and addenda.

Dated this _____ day of _____ 201__

Full name of applicant: _____

Signature: _____

In the capacity of: _____

Duly authorized to sign bids

For & on behalf of (Name of Firm): _____
(In block capitals or typed)

Office address:

Telephone no(s) (office): _____

Mobile No: _____

Fax No: _____

E mail ID: _____

FORM-2

Certificate regarding Summary Statement of Yearly Turnover from Contractual Business

This is to certify that the following statement is the summary of the audited Balance Sheet arrived

from contractual business in favour

of.....

For the three consecutive years or for such period since inception of the Firm, if it was set in less than such three year's period.

Sl.No	Financial		Remarks
	Year	Turnover rounded up to Rs in lakh (two digit after decimal)	
1.	2013-14		
2.	2014-15		
3.	2015-16		
Total			

Average Turnover: In Rs.....

Note:

- a) Average turnover is to be expressed in lakh of rupees, rounded up to two digits after decimal.
- b) Average turnover for 3 years is to be obtained by dividing the total turnover by 3.0. If the Firm was set up in less than 3 year's period, consider the turnover for the period from inception to the Year-1. It may be either 1.0 or 2.0. Average turnover is to be obtained by dividing the total turnover by 1.0 or 2.0, as the case may be.
- c) In case, the firm was set up in less than 3 year's period, mention the year of inception in the 'Remarks' column.

Signature of the bidder
with seal

DECLARATION ON NIT

(To be typed in company letter pad, scanned and uploaded)

I, the undersigned, do hereby declare that on behalf of my organization, I will comply all the formalities that are required to be complied as per NIT and I will observe all clauses of the NIT (including Terms & conditions).

In case of any non-observance of any clause(s) of NIT, my organization will be bound to follow the decisions taken by the University of Kalyani for taking decision related with the tender for which the said NIT was uploaded.

Full signature of the Person
(Designation with Seal)

Date:

Place:

[Type text]

AFFIDAVIT- 'Y'

**(To be furnished in Non-judicial Stamp paper
of appropriate value duly notarized)**

1. I, the under-signed do certify that all the statements made in the attached documents are true and correct. In case of any information submitted proved to be false or concealed, the application may be rejected and no objection/claim will be raised by the under-signed.

2. The under-signed also hereby certifies that neither our firm M/S _____
_____ nor any of constituent partner had been
debarred to participate in tender by the P.W. Department during the last 5 (five) years prior to
the date of this NIT.

3. The under-signed would authorize and request any Bank, person, Firm or Corporation to
furnish pertinent information as deemed necessary and/or as requested by the Department to
verify this statement.

4. The under-signed understands that further qualifying information may be requested and agrees to
furnish any such information at the request of The Department.

5. Certified that I have applied in the tender in the capacity of individual/ as a partner of a firm & I
have not applied severally for the same job.

Signed by an authorised officer of the firm

Title of the Officer

Name of Firm with Seal

Date